

## Discipline Committee BIHS

### **Background**

The formation of Disciplinary Committee-Bashir Institute of Health Sciences (DC-BIHS) has been incorporated to have an atmosphere that nurtures the academic, scholarly, moral, psychological, social, and spiritual potential of all the graduates that reflects the mission of Bashir Institutes of Health Sciences (BIHS).

The primary responsibility of the DC is to maintain the discipline in the campus. The DC will ensure that students of BIHS follow rules and regulations of the institute and ensure orderly and peaceful attitude in the pursuit of achieving their educational goals.

### **Vision**

- To form a safe and stimulating environment in BIHS and to promote professionalism among students.

### **Mission**

- To have an optimistic approach in creating discipline among students of BIHS
- To formulate rules and regulations to maintain discipline in the premises of BIHS
- To promote good and healthy practices of demonstrating discipline among students of BIHS

### **Committee Members**

01	Secretary	Navid UI Hasan	AHS
02	Deputy	Faizan Haider	Computer Science
03	Member	Dr. Hina Tauqeer	DPT
04	Member	Dr. Taimoor	DPT
05	Member	Fazal e Wahid	AHS
06	Member	Sana Batool	AHS
07	Member	Sartaj aziz	Nursing
08	Member	Sadia Farooq	English
09	Member	Aroona Javed	Nursing
10	Member	Dr Yaseen	Pharmacy

### **Objectives of DC**

- To guard the rights of students
- To make sure that all the students are aware of the discipline of the institute
- To maintain disciplined and a peaceful environment within the campus of BIHS
- To guarantee justice to complainants and to students accused of any breach of code of student conduct
- To take disciplinary action based on the rules and regulations of the DC in case of indiscipline behavior demonstrated by the students repeatedly even after warning given on the first instance

### **Rights of the Students**

The students of BIHS have a right to:

- Have a safe and well-ordered environment which can fosters their learning
- Be treated with dignity and respect
- Rationally express their opinions and personal point of views
- Be secure in their personal privacy
- Access to their personal records
- Be known to all the rules of conduct

- Have a reasonable and fair treatment

### **Students Responsibilities**

Any student behavior that substantially interferes with the orderly operation of the college is prohibited and may subject the student to disciplinary action and criminal prosecution.

Students are required to:

- attend college regularly
- do not use Mobiles phones during lectures
- treat faculty, other students and non-teaching staff with respect
- treat college property and the property of others with respect
- respect the privacy of others
- have in their possession only those items allowed by law and/or College rules or policies
- listen courteously to the opinions and points of view of others
- be prepared to learn
- come to class with all necessary materials
- report hazardous or dangerous situations or behavior to the concerned authority;
- report threats to do harm to the concerned authority;
- submit original work, and not take part in gambling or any other antisocial activities within and outside the campus

### **Responsibilities of Discipline committee**

- To maintain and enforce strict discipline within the college campus.
- All the students should wear their ID Cards while they are in the campus and their respective class rooms.
- In case of any violation of dress code or disturbance in the class, an advice, warning or fine will be implemented by the Disciplinary Committee Members.
- To enforce total prohibition of cell phone usage by the students within the college campus. Please note that cell phone is prohibited in the college campus and if a student is found carrying a cell phone, it will be taken away and handed over to the Principal.
- To monitor the movement of the students in the college and prevent students loitering around in the corridors during the college working hours.
- To ensure that all the students attend classes without bunking and prevent them from leaving the college early. Please note that no student can leave the college early without prior permission from the concerned authorities.
- Smoking is strictly prohibited in the college campus and ensures that this is being strictly followed.
- To ensure that students maintain complete silence in the library.
- To maintain proper discipline in the college canteen during the college working hours.
- If any damage is caused to the college property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of this will be followed by disciplinary action.
- If any indiscipline is found by any of the students, warn them on the first instance. Take disciplinary action based on the rules and regulations of the committee, if the pattern of misconduct continues.
- To prevent the ragging in the College and to spread anti-ragging campaign throughout the students' community.

### **Types of misconduct**

**Minor:** Violates regulation but does not disturb another individual or individuals or the law.

### **Examples of Acts classified under Minor Misconduct**

Examples given are illustrative and not exhaustive

1. Smoking in the Campus
2. Mobile phone use during lecture
3. Political Discussion in Institute
4. Littering of plastic and waste
5. Wastage of food
6. Keeping pets in the campus
7. Violating of dress code of the institution
8. Lack of grooming
9. Violating traffic rules on the Campus (Rash/Fast driving, Tri-riding, driving without license etc.)
10. Parking at Non-designated areas

**Moderate:** Disturbs another individual or individuals but does not cause injury or destruction of property or violate the law. Eg: playing loud music, parties outside of curfew

### **Examples of Acts classified under Moderate Misconducts**

1. Playing any games at inappropriate places like corridors, rooms etc.
2. Playing loud music, talking loudly to disturb others etc.
3. Verbal abuse
4. Wastage of water and electricity
5. Usage of vulgar language, actions, signs, gestures etc.
6. Permitting guests to the hostel room
7. Taking people of opposite sex to the Hostel rooms

**Major:** Causes injury, destruction of property or breaks the law.

### **Examples of Acts classified under Major Misconduct**

1. Ragging
2. Physical Assault
3. Sexual Harassment
4. Possession (and) consumption of Alcohol
5. Possession (and) consumption of substances of abuse
6. Damage to the property/ furniture in any form Copying / malpractice in the Examinations
7. Theft
8. Antisocial activities against the institution/ State
9. Breach of security and abusing Security personnel
10. Disrespect to any Executives / Teachers/ employees
11. Possession /use and viewing materials of pornographic nature (Books, CDs, Internet etc.)
12. Publishing /distributing documents/ materials which will damage / tarnish the image of the institution
13. Gambling in any form
14. Disfiguring College/ hostel property
15. Indulging in any form of criminal activities
16. Affiliation and active involvement in the political activities within the campus
17. Misappropriation of funds and accounts

18. Formation of fundamentalist groups based on religion, state, language, culture etc.
19. Any repeated offence more than twice, however mild it will be considered severe.